

**TEIGNMOUTH TOWN COUNCIL**

Minutes of a Meeting of the  
**Finance Committee**

held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on  
**Thursday, 29th June, 2023 at 3.30 pm**

**Present:**

Councillors J Atkins, L Chasteau, J Jackson, M Jackman, V Rudge and C Williams

**Absent:**

**Officers In attendance:**

I Wedlake

**65 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Chasteau Who will be a little late

**Resolved** that the apology be noted.

**66 ELECTION OF CHAIR**

Cllr Atkins Proposed Cllr Jackson  
Seconded Cllr Williams  
Unanimous

**67 ELECTION OF VICE CHAIR**

Cllr Williams Proposed Cllr Jackman  
Seconded Cllr Rudge  
Unanimous

**68 DECLARATIONS OF INTEREST**

None were received.

**69 DISPENSATIONS**

There were no dispensations.

**70 MINUTES**

Members considered the minutes of the Finance meeting held on 24<sup>th</sup> April 2023.

**Resolved** that the minutes of the Finance meetings held on 24<sup>th</sup> April 2023 be approved and signed as a correct and accurate record of the meeting.

Proposed Cllr Williams  
Seconded Cllr Atkins  
2 in favor 3 abstained as not present

Cllr Chasteau joined the meeting at 15:45

#### **71 BANK SIGNATORIES**

It was resolved to add two councillors to the new bank mandate. Williams and Rudge.

Proposed Cllr Jackman  
Cllr Jackson  
Unanimous

#### **72 TO RECEIVE THE FINAL INTERNAL AUDITORS REPORT AND AGREE ACTIONS REQUIRED.**

It was resolved to Accept and note the final internal auditors report.

Proposed Cllr Atkins  
Seconded Cllr Williams  
Unanimous

#### **73 COUNCIL INSURANCE RENEWAL**

It was resolved to accept insurance quote option 1 with Aviva underwriters.

Proposed Cllr Jackson  
Seconded Cllr Jackman  
Unanimous

#### **74 MIGRATION FROM RBS ROOM BOOKINGS TO LEMON BOOKING**

It was resolved that the clerk's office migrate from RBS room Bookings to Lemon Booking as soon as practicable.

Proposed Cllr Rudge  
Seconded Cllr Williams  
Unanimous

#### **75 MIGRATION FROM STRIPE PAYMENTS TO GOVPAY PAYMENTS**

It was resolved that the clerk's office migrate from Stripe payments to GovPay as soon as practicable.

Proposed Cllr Jackman  
Seconded Cllr Rudge  
Unanimous

## **76 MIGRATION OF RBS FINANCE PACKAGE FROM SERVER BASED TO CLOUD BASED**

It was resolved that the clerk's office migrate from RBS server hosting to RBS cloud hosting as soon as practicable.

Proposed Cllr Jackman  
Seconded Cllr Rudge  
Unanimous

## **77 VIREMENT OF GRANTS MONIES**

It was resolved to transfer £13,500 underspend from last year's grants now in general reserves, to this year's EMR for grants.

Proposed Cllr Atkins  
Seconded Cllr Jackson  
Unanimous

## **78 Grant applications**

### **78.1 Teignmouth Airshow**

It was proposed to grant the applicant £2,000 Proposed Cllr Jackman.

An amendment was moved to grant the applicant £1,612.48 less the outstanding toilets invoice of £612.48. Proposed Cllr Rudge Seconded Cllr Jackson.

A second amendment was then moved to grant the applicant £1,800 less the outstanding toilets invoice of £612.48. Proposed Cllr Williams Seconded Cllr Jackman.

The second amendment was put to the vote and was carried. With five votes in favour and one abstention.

A recorded vote was requested;

For - Cllrs Williams, Rudge, Jackman, Jackson, Atkins

Abstaining Cllr Chasteau

## **79 DATES AND TIMES OF FUTURE MEETINGS**

The following dates and times of future meetings were agreed.

July 18<sup>th</sup> 17:00 (Extraordinary)  
October 24<sup>th</sup> 16:30

January 16<sup>th</sup> 16:30  
April 16<sup>th</sup> 16:30

The meeting was closed by the Chairman at 6.00 pm

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Cllr Richard Ash, Chair